



CITY COUNCIL

AGENDA REQUEST

AGENDA OF:	10-05-10	AGENDA REQUEST NO:	V-F
INITIATED BY:	KIMBERLY TERRELL, PARKS DEVELOPMENT MANAGER	RESPONSIBLE DEPARTMENT:	PARKS & RECREATION
PRESENTED BY:	KIMBERLY TERRELL, PARKS DEVELOPMENT MANAGER	DEPARTMENT HEAD:	JIM BROWNE, DIRECTOR OF PARKS & RECREATION JB
		ADDITIONAL DEPARTMENT HEAD (S):	N/A
SUBJECT / PROCEEDING:	RIGHTS-OF-WAY LANDSCAPE BEAUTIFICATION RENEW CONTRACT WITH TEXAS LAWN AND LANDSCAPE		
EXHIBITS:	RENEWAL LETTER		
CLEARANCES		APPROVAL	
LEGAL:	N/A	EXECUTIVE DIRECTOR:	N/A
PURCHASING:	TODD REED, PURCHASING MANAGER (P)	ASST. CITY MANAGER:	KAREN DALY kd
BUDGET:	BRYAN GUINN, BG BUDGET MANAGER	CITY MANAGER:	ALLEN BOGARD Allen Bogard
BUDGET			
EXPENDITURE REQUIRED: \$		436,980	
CURRENT BUDGET: \$		436,980	
ADDITIONAL FUNDING: \$		N/A	
RECOMMENDED ACTION			
Authorize contract renewal with Texas Lawn and Landscape under the same terms and conditions as provided in the original terms.			

EXECUTIVE SUMMARY

In accordance with the Urban Beautification Policy, the City has worked with TxDOT to improve landscaping along state routes. State routes include U.S. Highway 59, Dairy Ashford (between U.S. Highway 59 and U.S. 90A), Eldridge Road and State Highway 6 including the State Highway 6 overpass and U.S. 90A landscape improvements. Service levels remain at the highest standards for these routes and include mowing, edging, weeding, plant bed maintenance, and litter and debris removal for over 100 acres of improved Rights-Of-Way (ROW) at 44 cycles per year. Other periodic services include tree pruning, shrub, vine and grass trimming, fertilization and irrigation system checks.

The original term of the contract was for FY09 with an option to extend two additional one-year terms. Texas Lawn and Landscape had the lowest unit cost at the time and they have agreed to honor the same unit costs during the extension of this contract for an additional year as provided under the original term and conditions per their attached letter. Staff research has determined that the costs are still competitive and believe it is in the City's best interest to extend the contract. Funding for the program is in the FY11 budget and will be available in the Parks & Recreation Department operations budget in the amount of \$436,980.

The term of this extension is for one year beginning October 1, 2010 through September 30, 2011.

The Parks & Recreation Department recommends the City Council extend the FY11 ROW Landscape Beautification contract to Texas Lawn and Landscape in the amount not to exceed \$436,980.

EXHIBITS



4771 Sweetwater Blvd., PMB 147
Sugar Land, Texas 77479
Tel: (281) 242-5568
Fax: (281) 242-4739
texaslawn@earthlink.net

LI 15552

September 13, 2010

Darren Bullock
City of Sugar Land
2700 Town Center Blvd. North
Sugar Land, TX 77479-0110

Re: Right-of-Way Beautification Contract

Dear Darren,

Please accept this letter as formal notice from Seward Management LLC, DBA Texas Lawn & Landscape Services that we accept the option to extend the contract upon the same terms and conditions, including the prices established here under for an additional one year period for services related to the above referenced contract as outlined in our bid proposal dated August 29, 2007. We agree to extend the contract for an additional year beginning October 1, 2010 and terminating on September 30, 2011.

We look forward to working with the City of Sugar Land to maintain its vision of high quality landscape maintenance for the right-of-ways.

Sincerely,

Lisa Seward
CEO

Seward Management LLC DBA
Texas Lawn & Landscape Services